

## **SUMMARY OF EXECUTIVE DECISIONS/ “CALL-IN” PROCESS**

Cabinet (Finance) Sub Committee

Wednesday, 3 October 2018

The attached Summary contains executive decisions, and Members of the relevant Scrutiny Committee are advised that these decisions are subject to the following “call-in” procedures:

1. From the date of this Decision Summary, the Committee/Member Services Section in the Chief Executive’s Office must be notified within three days of any proposal to “call-in” a particular decision. In this case the deadline for notification is:

**Monday, 8 October 2018 and 9.00am**

2. “Call-in” of any item must be made by **three** Members of the relevant Scrutiny Committee and supported by the Chairperson (or Vice Chairperson in his/her absence), though if at least one third of the voting Members request a call-in then that request shall have automatic effect. **N.B.** Where it is not possible in the time available to obtain the support of the required number of Members, the Chairperson (or Vice Chairperson in his/her absence) may allow a “call-in” if it is considered by the Chairperson (or Vice Chairperson in his/her absence) that the circumstances so warrant such “call-in”.
3. If there is no “call-in” of an item, then the Executive decisions will be implemented after the above deadline.
4. There can be only one “call-in” of the same issue.
5. This Decision Summary is available on the Intranet/Members’ Site

**S PHILLIPS  
Chief Executive**

**Civic Centre  
Port Talbot**

**3 October, 2018**

**Cabinet (Finance) Sub Committee**

**Wednesday, 3 October 2018**

**SUMMARY OF DECISIONS**

**PART 1**

Housing Benefits Write Offs	That the write off amounts of Housing Benefit contained within the private circulated report, be approved.
Sundry Debtor Write Offs	That the write off Sundry Debt amounts contained within the private circulated report, be approved.